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| ADDENDUM <<RFP 5866 Z1>>, QUESTIONS and ANSWERS |

Date: «06AUG2018»

To: All Bidders

From:  «State of NE», Buyer

RE: Addendum for Request for Proposal Number

to be opened at 2:00 p.m. Central Time

#### Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder’s responsibility to check the State Purchasing Bureau website for all addenda or amendments.

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| Question Number | RFP  Section  Reference | RFP  Page Number | Question | State Response |
| 1. | Prices (I.E) | 3 | We appreciate the State’s willingness to consider annual rate adjustments. See Section I.E on page 3. Will the State also consider permitting the Contractor to increase billing rates with automatic effect at any time during the base term or any renewal term to recoup cost increases that are unknown and/or quantifiable on the proposal due date and result from increases in: Federal, state or local taxes, levies, or required withholdings; costs under collective bargaining agreements; minimum wage rates; and medical and other benefit costs? | Not any-time, only annually at contract renewal. |
| 2. | Terms and Conditions (II.) | 7 | We note the instruction in Section II on page 7 to provide an explanation for why any term is rejected and/or substitute verbiage is proposed. Since the RFP document has not been supplied in modifiable WORD format, may bidders supply that information on a separate sheet of paper? | YES |
| 3. | Scope of Work (V.A.1.) | 24 | Are there any additional coverage needs, ie. Military balls or events? Should these be included in the monthly price?  Can the hours for additional coverage be billed separately (at the established agreed upon hourly rate)? | There may be additional coverage needs. It is site/facility dependent with dates/events unknown at this time.  No. |
| 4. | Scope of Work (V.A.2.a.1) | 24 | When supervisors work drills, how many hours do they work? | 16-20 hours for the weekend. |
| 5. | Scope of Work (V.A.2.a.1) | 24 | How many drill dates are there per year? | no more than 12 drill dates per location at one per month. |
| 6. | Scope of Work (V.A.2.a.1) | 24 | Supervisors are scheduled 9 hours per day. Are they allowed to leave or is it a working lunch? | Supervisors are allowed to leave in order to relieve other guards or check on quality of training/work. Lunch is a working lunch. |
| 7. | Scope of Work (V.A.2.b.2.) | 25 | We currently have a golf cart at Ashland. Do we need to change this vehicle to a 4wd UTV? | Yes, Per this new RFP. |
| 8. | Scope of Work (V.A.2.f.) | 25 | We note in Section V.A.2.f on page 25 that “Personnel will be subject to reoccurring background checks.” Please specify how frequently background checks must be performed. | At least Annually. |
| 9. | Scope of Work (V.A.2.f.) | 25 | We note the criminal background adjudication standards in Section V.A.2.f on page 25. We assume that the Contractor’s compliance with those standards is intended to be in accordance with Title VII of the Federal Civil Rights Act of 1964 prohibiting employment discrimination. In interpreting Title VII, EEOC Enforcement Guidance 915.002 (4/25/12) prohibits blanket disqualification based on a class of crime in evaluation of a background check. The Guidance requires objective assessment of the facts and circumstances of a conviction to determine whether it truly renders a person unsuitable for the position for which he or she is intended. Accordingly, will the State replace the cited section with the following? • “Must be free of any criminal conviction that renders such person unsuitable for the position for which he or she is intended, and have a favorably documented National Agency Check (NAC). Current NAC must be completed and documented prior to employment. Personnel will be subject to reoccurring background checks on a \_\_\_\_ basis.” | Yes. |
| 10. | Proposal Submission, Corporate Overview – Contract Performance (VI. A.2.g.) | 29 | Please clarify the time frame intended to be covered by Item VI.A.2.g on page 29. | Within last 3-5 years or anytime there is a review. |
| 11. | N/A | N/A | Is this an ongoing contract? | Yes. |
| 12. | N/A | N/A | Who is the current awardee? | Allied Universal Security Services. |
| 13. | N/A | N/A | What is the current contract value? | I am not at liberty to divulge this information. |
| 14. | V. | 24-25 | Regarding the Camp Ashland Training Site (CATS) location, clarification is sought on the number of guards. | Two guards during the day M-F. One guard during the day Sat and Sun. One guard at night M-Sun. Additional guard shifts may be used on drill weekends if requested by the facility manager. |
| 15. | V. | 24-25 | Are there 2 or 3 guards required for this site? | I clarified in my answer above. |
| 16. | V. | 24-25 | Regarding line item 1 – do both guards work at the GTS main entrance from 0600-1600? Please clarify? | Both guards will work from 0600-1600. Hours can be adjusted depending on traffic for the day/weekend per the facility manager as long as they do not go over the allotted security guard hours for the day. Managing those hours is dependent on the Contract Security Guard Supervisor and the parent company. |
| 17. | VII. | 30 | What are the total hours of work on the contract – monthly/yearly? | Refer to Section V. "Project Description and Scope of Work." Each location listed has mandatory # of Days/ # hours worked. Each month/year is going to be slightly different dependent on drill-weekends, training-site traffic, and dates of holidays. It is up to the Awardee to manage the hours appropriately using their Security Guard Supervisors as a source of information and the liaison between their parent company and the training site facility managers. |
| 18. | N/A | N/A | Who is the current incumbent? | Allied Universal Security Services |
| 19. | N/A | N/A | When were they awarded the contract? | 2013 |
| 20. | N/A | N/A | Copy of current contract? | Refer to Section V. "Project Description and Scope of Work." This projected Scope of Work is very similar to the current contract, but much more detailed which helps removes guesswork on your behalf. |
| 21. | V. | 34 | Estimated usage (number of hours) of prior contract? | Prior contract hours are no longer valid with this new Scope of Work. Please refer to the Scope of Work on page 24 of the RFP, it has detailed information as to # of days/# of hours, and duty times at each work location. |
| 22. | V. | 34 | How many weekly/monthly/annually hours are required for this bid? | Refer to Section V. "Project Description and Scope of Work." Requirements are for days and times listed under each location. With the amount of information provided in the projected Scope of Work, you will be able to estimate hours weekly/monthly/annually. |
| 23. | Bill Rate | 13 | What is the current bill rate? | Monthly |
| 24. | Bill Rate | 13 | What was the previous bill rate? | Monthly |
| 25. | Bill Rate | 13 | Is overtime rate lined in the contract? | Overtime is not lined in contract and falls strictly onto the bidder to cover down on current man-power issues/turnover ratio. |
| 26. | Contract Amount | N/A | What was the contract amount spent last year? | I am not at liberty to divulge this information. |
| 27. | Wages | N/A | Is there any minimum wage/pay? | This option falls strictly on the bidder. |
| 28. | Wages | N/A | Is there any prevailing wage, living wage ordinance, state or local mandated wage, contract specific wage, or collective bargaining agreement? | There is a Nebraska State Minimum Wage which is $9.00 per hour. |
| 29. | N/A | N/A | Is there a desired page limit for the proposal submission? | No. |
| 30. | V. | 34 | Are there any additional Security guard services to this contract? | All services are located under the Scope of Work beginning on Page 24 of the RFP. If additional services are found to be required after the bid we will conduct an addendum to the contract agreed upon and signed off by your company and the TAG. |
| 31. | V. | 34 | Are vehicles required for this bid? If so, how many and what type are needed? | Yes, vehicles are required. Please see Page 24 "Scope of Work" as to how many vehicles and what types. |
| 32. | V. | 34 | How many vehicles and what types of vehicles is the incumbent using? | The current incumbent supplies their own vehicle and it is a Ford Escape. |

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.